

School Bus Grant Program

Campbellsville University is pleased to announce the establishment of a fund to assist public and private P-12 schoolteachers who want to bring their classes to Clay Hill Memorial Forest (CHMF) but do not have sufficient funds to do so.

The School Bus Grant Program is not meant to underwrite the total costs of a field trip but to provide assistance to schools that could not otherwise visit CHMF. The Dean of the School of Arts and Sciences will administer the fund. Grant applications will be reviewed as they arrive until such time that all funds have been used. Applications will be reviewed on a first-come-first-serve basis.

Funding Partners

We hope to increase this fund substantially by securing corporate and/or civic *Partners in Environmental Education* from each of the counties with schools that utilize CHMF. We encourage you to seek matching funds.

Eligibility Requirements

1. A teacher will not be awarded more than one grant per year.
2. An individual school will be limited to two grants per year.
3. The grants can be used only for transportation of students to and from Clay Hill Memorial Forest.
4. The grant application must include the signature of the school administrator and teacher signifying need.
5. The grant application must be received at least two weeks before the intended field trip.
6. The teacher will contact the Director of CHMF to arrange a specific date and time for the field trip prior to making application for funds
7. In the event that the field trip is cancelled and not rescheduled for a later date, all received funds will be returned to Campbellsville University.

Clay Hill Memorial Forest

1 University Drive
UPO Box 1287
Campbellsville University
Campbellsville, Kentucky 42718

Phone 270-465-9570 or 270-789-5328
FAX 270-789-5170
chmf@campbellsville.edu

SCHOOL BUS EXPENSE GRANT APPLICATION

NAME OF SCHOOL _____ PHONE _____

ADDRESS _____

NAME OF TEACHER _____ EMAIL _____

GRADE LEVEL OF STUDENTS _____ NUMBER OF STUDENTS _____

PERCENTAGE OF STUDENTS ON REDUCED COST LUNCHES _____

DATE OF FIELD TRIP _____ COST OF TRANSPORTATION _____

FUNDING PROVIDED BY YOUR SCHOOL \$ _____

FUNDING FROM OTHER SOURCES \$ _____

TOTAL FUNDING AVAILABLE \$ _____

AMOUNT REQUESTED \$ _____

COULD YOU PROVIDE THIS FIELD TRIP FOR YOUR STUDENTS WITHOUT ASSISTANCE
FROM CAMPBELLVILLE UNIVERSITY? yes no

SIGNATURE OF TEACHER _____ DATE _____

SIGNATURE OF ADMINISTRATOR _____ DATE _____

Mail or fax completed application to:

Dr. Gordon Weddle, Director
Clay Hill Memorial Forest,
1 University Drive, UPO Box 1287,
Campbellsville University,
Campbellsville, Kentucky 42718
FAX 270.789.5170